

IOLA VILLAGE LIBRARY BOARD OF TRUSTEES MEETING

September Board Meeting

Wednesday

September 28, 2022

4:15 PM

Iola Village Library

Vice President Jim Rasmussen called the meeting to order at 4:15 PM.

ROLL CALL

Present: Jim Rasmussen, Jill Willems, Cari Honken, Randy Kalal and Library Director Robyn

Absent: Lila Shower

MINUTES

The minutes of the August meeting were read. Randy Kalal made a motion to approve the August minutes; seconded Jill Willems

APPROVAL OF BILLS Regular Bills: Library Bills for September totaled \$10,107.27. At this time we are current with utilities payments. Jill Willems made a motion to approve the September Bills; seconded by Cari Honken.

DONATION ACCOUNT Total inflows for September totaled \$98.57; total outflows were \$0. Cari Honken made a motion to approve the donation account; seconded by Randy Kalal.

LIBRARY EXPANSION ACCOUNT Total inflows for September were \$158.99. Total outflows were \$0 Cari Honken moved to approve the library expansion account; seconded by Randy Kalal. (This amount includes the interest from the previous month.)

MONEY MARKET ACCOUNT Total inflows for September were \$12.16. Total outflows were \$0. Cari Honken made a motion for approve the money market account; seconded by Jill Willems. (The inflow amount is the interest from the previous month.)

EXPANSION LOAN The Director now has access to the Expansion loan on the library's online banking account, we are able to transfer funds to make payments with board approval. Cari Honken made a motion to approve online transfer of funds; seconded by Jill Willems.

DIRECTOR'S REPORT

Circulation

August

Items checked out – 1,743

Renewals – 449

Total Circulation – 2,192

Items Checked in – 3,443

ILL – Lender – 1,016; Borrower – 738

Net – 278

WISCAT – Requested- 16; Sent -13

Programs

Adult –1 - attendance – 39

Babygarten – 0
Children’s – 3 – Children –28 Adult – 13
Family Night – 0 Children – 0 - Adult – 0
Passive/Drop in – 1
Children –20 -Adult-0
Teen –0 Teen – 0- Adult - 0
Total Programs -5; Total attendance – 100
Curbside -1
Patrons Registered –8
MY PC – Total Minutes – 29,480

My PC Total Sessions - 211
Wire Unique Devices - 243
Average Devices connected per day 29
Overdrive/EBooks –130
Audio Book Uses – 142
Magazines –33
Video Uses -0
Hoopla –41
Monthly Patron Count – 1,615

OLD BUSINESS

Ceiling/Lights – We have received four quotes for new lighting. Jill Willems made a motion to accept the bid from Bauer Electric in the amount of \$5,465.00; seconded by Randy Kalal.

Parking Lot – Jim Rasmussen spoke with Mike Dahlen regarding the parking lot, Mike states that he is still planning on doing the work this year. Jim said if we do not hear from him by October 10th, he will be contacting him again.

Future Fund Raising Ideas - Tabled

Loan Payments – At this time, we are not going to make any additional payments on the expansion loan.

NEW BUSINESS

2023 Budget – At the September 22, 2022 finance committee meeting, the consensus for wages was a 6.25% increase; there is a possibility that this amount may change. Randy Kalal made a motion to accept the budget increase in the amount of 6.25%; seconded by Cari Honken.

CORRESPONDENCE AND COMMUNICATION

PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD

Cari Honken made a motion to adjourn the meeting; seconded by Randy Kalal.

Vice President Jim Rasmussen adjourned the meeting at 5:19 pm.

Minutes taken by Jill Willems